



Guideline for Parents

PARENT'S KNOWLEDGE ABOUT DISCIPLINE AND PARENTAL INVOLVEMENT

WHY DISCIPLINE:

Any world class school lays great emphasis on discipline - slackness, disobedience and disregard for rules will not be tolerated in any World Class Educational Institution and AIS cannot be an exception. The experts in education and behavioural science opine that the laying of foundation of values and intellectual capacity starts early at the school level. As such AIS maintains that any negligence of good manners, any work or action likely to threaten the image of the school and its values, is regarded as a breach of school discipline. The school reserves the right to expel students whose diligence or progress in studies is considered unsatisfactory or whose conduct is a bad influence on other students. Parents are advised to remember that any immorality, insubordination or contempt of authority and causing damage to school property by their wards is always sufficient reason for suitable action to be taken immediately.

TERMINATION OF A STUDENT:

A student may be asked to leave the school at the discretion of the Principal/ Headmistress on any one of the following grounds

- Breach of discipline
- Unsatisfactory progress in work
- Detention or repeated detention in a class.
- Any other ground that the Principal/Headmistress deems necessary/ appropriate in the interest of the school and its students.
- Irregular attendance, habitual idleness, neglect of home assignments, disobedience and disrespect towards members of staff and bad moral influence justify dismissal of a student.

EMBELLISHMENTS AND ACCESSORIES:

- Students are not allowed to wear earrings. Girls are allowed to wear only small rings / studs.
- Students are not allowed to apply nail polish / mehendi / tattoos under any circumstances.
- Students are advised not to carry any cash and to bring valuable articles for e.g. mobile - - phones expensive watches, fountain pens, transistors, electronic gadgets, cameras, calculators or jewellery to school. In case of loss of valuables or other articles, the school will try its best to trace the items but shall not undertake any responsibility for the loss.

SCHOOL PROPERTY:

Care must be taken of all school property and if any damage is done, it should be made good by the concerned student, together with a fine imposed for the offence.

RULES AND PARENTAL GUIDANCE:

- Parents must first consult the school calendar, date sheets and other circulars before making enquiries over the phone.
- Parents and guardians are requested to read and explain the school rules to their wards.
- It is compulsory for all children to converse in English as the ICSE syllabus stresses on student's competence to speak confidently and naturally in English. He / She must ensure that

his / her speech is courteous and polite. No students should participate in any kind of rumour mongering and should refrain from speaking ill of others.

SOME DO'S AND DON'T'S:

- Students must come to the school in neatly laundered uniform and polished shoes. Hair should be trimmed and nails must be cut regularly. Trinkets, jewellery, should not be worn to school.
- Collection and distribution of lunch packets and other belongings is not the responsibility of the school and is not allowed. In case of an emergency, school will however provide a small snack to the child
- No student is allowed to bring gifts, presents or return gifts etc. to school to mark his/her/other's birthday or for any other occasion. At the most, a student will be allowed to distribute 2 toffees (eg.eclairs) per student in his/her section. No gifts, toffees, chocolates, etc. should be sent for Principal/Head-Mistress/Co-ordinator/Class Teacher/Subject Teachers/Non-teaching Staff.

PRIVATE TUITION AND PARENTAL GUIDANCE:

Parents / Guardians are requested not to approach the teachers for private tuition for their wards. If any student is found guilty of doing so, then strict action will be taken against both the parties and the student might be asked to leave school without a T. C. If any kind of help is required then the parents / guardians are requested to get in touch with the Principal and assistances may be considered as per the convenience of the school and / or the teacher.

UNIFORM POLICY :

Students are expected to be neatly dressed in full uniform. The hair must be neat. Girls may use black hair bands/ ribbons to tie their hair. Boys need to have a neat short hair cut. Students must wear black rubber sole, shoes of running material. Garments, shoes and all other articles must be neatly marked with the child's full name. Simple watches may be worn by students from class V onwards. Girls may wear small unobtrusive earrings and no danglers. Nailpolish or mehendi is not to be applied.

DAY SCHOOL:

Students must not use expensive or fancy shoes, bags, pencils or lunch-boxes. They must abide by the prescribed uniform. The school uniform is compulsory for all students. Parents are requested to ensure that their ward comes to school in proper uniform as per pattern on days specified. Non-conformity with school rules will lead to disciplinary action.

DAY BOARDING SCHOOL (summer uniform):

Girls- Toddlers, Kg

- 1)Checked Kilt
- 2)Plain – top
- 3)White socks with three green stripes
- 4)White bloomer is compulsory
- 5)White slip with straps

Boys-

- 1)Green Shorts as per school pattern
- 2)Green Shirt as per school pattern
- 3)Green Patka for Sikh boys
- 4)White socks with three green stripes
- 5)White vest and underwear is compulsory.

Shoes-

- 1) Boys & Girls- toddlers- III Black shoes with Velcro.
- 2) Class IV to IX – Black sneakers with Laces

- one set of uniform from the toddlers to class I to be sent to school regularly in the school bag of the child.
- One set of Napkin and apron to be used by each student from toddlers – kg.

GIRLS SUMMER UNIFORM CLASS I- IX

- 1)Check shirt as per school design.
- 2)Beige skirt as per school design
- 3)White socks with three green stripes
- 4)School belt
- 5)White slip and white bloomer is compulsory
- 6)Black Hair bands

FRIDAYS AND P.T. CLASSES

- 1)White divided skirt
- 2)House T_Shirt / Red T-shirt for Classes I – II
- 3)Skin colored bicycling shorts to be worn by students from classes I – V for yoga,
- 4)Games and dance periods. Classes VI – IX skin colored tights to e worn for any kind of physical activity.
- 4) White P.T.shoes

BOYS : SUMMER UNIFORM

- 1)Bermuda shorts for students from class I- VI as per school design.
- 2)Full pants for students from Classes VII onwards.
- 3)White vest and underwear is compulsory for all boys. No colored vests to be worn.
- 4)Sikh Boys to wear beige patkas
- 5)White socks with three green stripes.
- 6)School belt

FRIDAYS AND FOR P.T. CLASSES:

- 1)White Bermuda shorts for all classes.
- 2)House T-Shirts / Red T-Shirts Classes I- II
- 3)Sikh Boys to wear white patkas
- 4) White P.T.shoes

Day School Summer Uniform – Girls – Toddlers to KG:

- 1)Gingham checks half sleeve top
- 2)Pistachio green kit.
- 3)White socks with three pistachio green stripes.

P.T Classes:

- 1)Green Divided Skirts
- 2)T-Shirt as per school pattern
- 3) White P.T.shoes

BOYS:

- 1)Shirt as per school pattern
- 2)Pistachio green Bernda Shorts
- 3)White socks with three pistachio green stripes
- 4)White vests and underwear is compulsory
- 5)Sikh boys to wear pistachio green patkas

P.T.Classes:

- 1)Green Bermudas Shorts for all classes.
- 2)T-Shirts as per school pattern
- 3)Sikh Boys to wear white patkas
- 4) White P.T.shoes

**Please Note- Shoes same as day boarding

WINTER UNIFORM FOR DAY BOARDING AND DAY SCHOOL

WINTER UNIFORM – TODDLERS TO KG

Girls:

- 1)Full sleeve blouse / top
- 2)Full skin coloured stockings
- 3)Half Sleeve sweater
- 4)Hooded Jackets

Classes I – V

Same as above

Classes VI – IX

Same as above only school blazer to be worn instead of hooded jackets.

Boys

- 1)Full sleeve shirt
- 2)Full pants
- 3)Half sleeve sweater
- 4)Hooded jacket